



Jordan Kaufman
Treasurer and Tax Collector

Chase Nunneley
Assistant Treasurer and Tax Collector

Transient Occupancy Tax
EXEMPTION CERTIFICATE

Valid **ONLY** for State and Federal Government Agencies and Foreign Office/Diplomats

Establishment Name: _____ TOT Certificate # _____

This is to certify that I, _____, am a representative or employee of the governmental agency indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been, or will be, paid for by such governmental agency, or will be reimbursed to me from that governmental agency; and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental agency.

Federal State Foreign Office/Diplomat

I hereby certify under penalty of perjury that the information in this form is true and correct.

Signature of person claiming exemption: _____

Print Name: _____

Organization: _____

Telephone Number: _____

Check in Date: _____

Check out Date: _____

Nightly Room Charge: _____

Total Amount Charged: _____

Important information for Owner/Operator:

- This Exemption is pursuant to Kern County Ordinance Code, Chapter 4.16, Section 4.16.040.
- Operators should not complete this certificate unless the person presenting it shows satisfactory credentials/documents.
- This original completed Transient Occupancy Tax Exemption Form and supporting documents are to be kept with the operator and made available for inspection by the Treasurer-Tax Collector, pursuant to section 4.16.180.
- A separate exemption certificate is required for each occupancy and for each representative.
- A copy of this certificate must be submitted to the Treasurer-Tax Collector with the quarterly Transient Occupancy Tax Return.

Exemption Status Verified (ID Card) State/Federal Exemption on File

Signature of Establishment Representative: _____

DBA/Address: _____